

MINUTES OF THE LINCOLNWAY SPECIAL RECREATION ASSOCIATION REGULAR BOARD MEETING HELD ON AUGUST 21, 2018 AT 9:30 A.M. AT THE LINCOLN WAY SPECIAL RECREATION CENTER, 1900 HEATHER GLEN DRIVE, NEW LENOX, ILLINOIS.

General Functions

Call to Order: President Hassett called the meeting to order at 9:30 a.m.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Roll was taken and those present were:
Gina Hassett, Executive Director, Frankfort Park District
Mike Selep, Executive Director, Mokena Park District
Greg Lewis, Executive Director, New Lenox Community Park District
Jay Kelly, Executive Director, Manhattan Park District
Jennifer Swanson, Manager, Peotone Park District
Audrey Marcquenski, Director Frankfort Square Park District
Absent: Renee Chavez, Executive Director, Wilmington Island Park District

Others present were: Keith Wallace Executive Director LWSRA; LWSRA Attorney Matthew N. Lulich; Heather Specht, Superintendent of Recreation; Keith Lightfoot, Facility Foreman; and Mary Strand Recording Secretary.

Treasurer's Report Commissioner Hassett asked for a motion to approve the July 31, 2018 Treasurers Report.

Commissioner Selep so moved and Commissioner Marcquenski seconded the motion.

Ayes: (6) Kelly, Lewis, Selep, Marcquenski, Swanson, Hassett

Nays: (0)

Abstain:(0)

Absent: (1) Chavez

Motion Carried

Payment of Bills Commissioner Hassett asked for a motion to approve the Payment of the Bills in the amount of \$121,599.60 which may include lodging and travel. Keith noted that points are received for rewards on the credit card. Discussion was held on several different credit cards. Keith will look at an Amazon Credit Cards. P-Cards were discussed.

Commissioner Lewis made a motion to approve the payment of the bills as presented and Commissioner Swanson seconded the motion.

Ayes: (6) Lewis, Selep, Marcquenski, Swanson, Hassett, Kelly

Nays: (0)

Abstain:(0)

Absent: (1) Chavez

Motion Carried

Special Guests: Commissioner Hassett welcomed Heather Specht to LWSRA.

Communications: Director Wallace showed a Wheelchair Baseball Video. Discussion was held. Keith indicated that he would like to hold Nationals tournament at LWSRC, but would need 4-5 more fields. The video was shared to youtube and Keith will email a link to the Board. Heather noted that Executive Director Keith Wallace was inducted into the Nationals Baseball Hall of Fame.

Consent Agenda: *Approval of the Minutes.* Commissioner Hassett asked for a motion to approve the Minutes of July 17, 2018 as presented.

Commissioner Kelly made a motion to approve the minutes as presented and Commissioner Selep seconded the motion.

Ayes: (6) Selep, Marcquenski, Swanson, Hassett, Kelly, Lewis

Nays: (0)

Abstain:(0)

Absent: (1) Chavez

Motion Carried

Staff & Committee Reports

DIRECTOR’S REPORT

- Staffing The staff had a team building outing at Accelerate in Mokena. Fun was had by all. Modifications were made to accommodate Mak.
- Office/Sensory Keith noted that the current balance of the project is \$62,663.68. Further discussion will be under Planning/Facilities on the Agenda.
- LWSRF The Foundation Golf Outing on August 10th netted a profit \$33,500.
- Donations Karyn’s detailed report is in the Board’s packets.
- Fund Raising Wheelchair Basketball is conducting a raffle that includes a 55” TV to fund some new chairs. The fundraising team is working on a social media fundraising campaign for the Sensory Room.
- Playground \$153,224.51 of the \$200,000 target has been raised for the playground. The second public meeting was held August 20th. Eleven Heather Glen residents attended. They were very receptive to the plan and agreed that the Design Plan 1 was their preference.
- Grants Keith included the updated list of grants that are being applied for and received. The proposed OSLAD Grant with New Lenox Park District was discussed.
- Amputee Soccer The Soccer Clinic was held last weekend and well attended. Mak qualified for the team. The participants also tried out Wheelchair Basketball and Baseball.

Adaptive Sports

Adaptive Adventure

Summer Camp

The camp was a success and we anticipate more registrants in 2019. Nine participants were registered and experienced 7 different sports by various coaches. A trip to White Water Canyon Park and the Slammers game was also included.

Wheelchair Basket-
Ball

Three teams of eight competed in a series of games on July 21st. Official referees were present and helped to conduct a well simulated and controlled environment for basketball. The program ends mid-August.

Wheelchair
Softball

Six adult teams competed in a tournament hosted by LWSRA. The LWSRA field and the manufactured field at the Berkot's in Manhattan were used. The event was a success and the Hawks won and will travel to Kansas City to compete on 8/8-8-11 for the national championship.

The junior team are Junior Wheelchair Softball World Series Champions of the junior varsity division.

TITANS

Teen & Adult

Three programs were offered in July, Movie on the Green, Adult Social Club and Stir it up Cooking.

Titans I & II

Participants attended Proud American Days Carnival for free. They enjoyed their time at Frankfort's Founders Center this summer.

Titans III

The new program has started at the Founders Center and has 12 participants.

Special Events

During the month of July 7 programs were offered and over 150 participants were served.

Staff/Training

Hiring

Hiring for Titans has had a good number of applicants. Five new staff have been hired and will be starting in August and September.

Club Hawk

The new after school program has started on August 20th.

Inclusion

Several individuals in Frankfort, Manhattan, Frankfort Square and New Lenox were served over the summer. Mokena has requested for inclusion for August.

Summer Camp

This was the year with 8 weeks of camp. The Facebook page highlights the activities.

Support Services

Brochure

The fall brochure is out and registration is open to all.

Rentals

There were four rentals in July.

FUNDRAISING

Karyn's report listed the month's individual donations for a total of \$4,458.99.

PE Takeovers

Starting to schedule.

- Playground The foundation has a fund balance of \$128,224.51 as of July 31st in the playground account.
- Sensory Room The fund balance is \$62,663.68 as of July 31st.
- Community Outreach The Frankfort Chamber of Commerce golf outing provided Karyn an opportunity to network with the chamber members.
- Park Parties Frankfort, Mokena and Frankfort Square all had Park Parties and were well attended.
- Family Night Eighty-seven people attended the LWSRA sponsored Family Night at the Joliet Slammers game.

Events

- Parents Group The LWSRA Parent Group meeting was held on July 24th. *Tweens & Teens Sexuality Part II* was the topic. A third session will be held on August 28th.
- Golf Outing The outing was sold out and sponsor donation totaled over \$20,000.

Press

A list of various media articles was included in Karyn’s report.

TRANSPORTATION

- Vehicles All vehicles are up and running. All vehicles are due for safety inspections and #3 & #4 are completed.
- Monthly Inspection All inspections were done on August 2nd.
- Quarterly Preventa-
tive Maintenance Nothing to report.
- Vehicle Replace-
ment Plan Keith is waiting on delivery of three new StarTrans buses that are on order with Midwest Transit. Delivery is estimated in 2-3 months. The mini-van still needs to be replaced.

Facility

- Gym The humidity remains steady. A new thermostat was installed and the sensor on rooftop unit 1 was replaced. It needs to be reprogrammed.
- Classrooms/Lobby
And Bathrooms The VCT has been stripped and refinished. Paint touch up and refreshing the building has been done.
- Roof GAF had Hamstra make the repairs to the roof at no cost. There are 2 leaks in the same place and they will return.
- Bus Barn No issues to report.
- Parking Lot The back part has been refinished and striped.
- Upcoming projects Paint dugouts, planters and picnic tables.

Finance/Personnel None

Facilities Planning

- A. Office/Sensory floor plan and quotes – Keith handed out packets of information to the Board. More quotes are coming in and it is estimated to cost \$182,000. He suggested that he continue to raise money for the project until both equipment and office furniture can be purchased. A Go-Fund-Me page has been started. Matt noted that to General Manage the project is very cumbersome. RFP instead of Bid is generally okay. Discussions will continue with Keith and Matt. Keith thinks it is a bit daunting and not entirely comfortable with being the General Contractor.
- B. Planning Resources Final Concept – The final budget is approximately \$1.2 million. Based on the OSLAD Grant, if it is awarded, it might be ready to go in Spring 2019. Both Commissioners from Mokena & Frankfort Park Districts indicated that they have money allocated in their budgets to donate to the project. Keith asked if the goal for the playground is reached before they donate, that they shift the donation to the Sensory Room. Commissioner Lewis requested that the Board, LWSRA and Heather Glen Homeowners Association prepare letters of support to help with the awarding of the OSLAD Grant. Letters are needed in September as the application is due October 1st and should be directed to the legislators.

Attorney None

Old Business None

New Business

- A. Resolution #18-3 Peotone CUSD 207U School Facilities Agreement – President Hassett asked for a motion to approve the Resolution 18-3. Discussion was held. Attorney Lulich made changes to the agreement Section 4: Indemnification. 4.1 and 4.2 were amended with language to modify the indemnity clauses.

Commissioner Selep made a motion to approve Resolution 18-3 a Resolution authorizing the execution of an Intergovernmental Agreement with Peotone CUSD 207U for use of School Facilities as amended and Commissioner Lewis seconded the motion.

Ayes: (6) Marcquenski, Swanson, Hassett, Kelly, Lewis, Selep

Nays: (0)

Abstain:(0)

Absent: (1) Chavez

Motion Carried

- B. Action on Executive Minutes of May 18, 2018 – President Hassett asked for a motion to approve and hold the minutes from publication. Review of Executive Minutes will occur again in six months.

Commissioner Lewis made a motion to approve and hold the Executive Minutes of the May 15, 2018 and Commissioner Kelly seconded the motion.

Ayes: (6) Swanson, Hassett, Kelly, Lewis, Selep, Marcquenski

Nays: (0)

Abstain:(0)

Absent: (1) Chavez

Motion Carried

Questions and Comments from the floor

None

Director/Commissioner Comments

Director Wallace thanked everyone for their support. He noted that the goals have been met on the Strategic Plan.

Commissioner Selep told everyone that Mokena is finishing up their Master Plan and he will share some of the information soon.

Commissioner Marcquenski congratulated Keith on his Hall of Fame induction and to the teams that did so well at Nationals. She told everyone that she had a blast at the golf outing. Commissioner Kelly also congratulated Keith. He was glad that softball went well. The golf outing was great from the planning, food and course. He really enjoyed himself and everyone did a nice job.

Commissioner Lewis congratulated Keith and commented on the press release on the Hall of Fame induction. Gina suggested that the articles can be scanned and sent to IAPD to be published by them.

Commissioner Swanson told Keith congratulations and that they were doing a good job. She thanked him for getting everything done for the Resolution.

Commissioner Hassett noted that the TITANS were welcome to use Frankfort facilities any time.

Adjournment

President Hassett asked for a motion to adjourn the Regular Meeting.

Commissioner Lewis so moved and Commissioner Swanson seconded the motion. Upon a voice vote, all voted Aye. The meeting adjourned at 10:40 a.m.

Respectfully submitted by:
Mary T. Strand, Recording Secretary