

MINUTES OF THE LINCOLNWAY SPECIAL RECREATION ASSOCIATION REGULAR BOARD MEETING HELD ON MARCH 20, 2018 AT 9:30 A.M. AT THE LINCOLN WAY SPECIAL RECREATION CENTER, 1900 HEATHER GLEN DRIVE, NEW LENOX, ILLINOIS.

General Functions

Call to Order: President Lewis called the meeting to order at 9:30 a.m.

Pledge of Allegiance: All present recited the Pledge of Allegiance.

Roll Call: Roll was taken and those present were:
Gina Hassett, Executive Director, Frankfort Park District
Mike Selep, Executive Director, Mokena Park District
Greg Lewis, Executive Director, New Lenox Community Park District
Jay Kelly, Executive Director, Manhattan Park District
Jennifer Swanson, Manager, Peotone Park District, *Commissioner Swanson left the meeting at 10:30am.*
Renee Chavez, Executive Director, Wilmington Island Park District
Absent: None

Others present were: Keith Wallace Executive Director LWSRA; Abby Billups, Supt. of Recreation; LWSRA Attorney Matthew N. Lulich; and Keith Lightfoot, Facility Foreman.

Treasurer's Report Commissioner Lewis asked for a motion to approve the February 20, 2018 Treasurers Report.
Commissioner Hassett so moved and Commissioner Kelly seconded the motion.

*Ayes: (6) Hassett, Kelly, Swanson, Selep, Chavez, Lewis
Nays: (0)
Abstain:(0)
Absent: (0)*

Motion Carried

Payment of Bills Commissioner Lewis asked for a motion to approve the Payment of the Bills.

Commissioner Chavez made a motion to approve the payment of the bills as presented and Commissioner Swanson seconded the motion.

*Ayes: (6) Lewis, Chavez, Kelly, Swanson, Hassett, Selep
Nays: (0)
Abstain:(0)
Absent: (0) Chavez*

Motion Carried

Special Guests: LWSRF Board – Greg Zabricky, president of the foundation presented the Board and Staff of Lincolnway Special Recreation Association with a check for \$40,0000. They helped raise the money through many events and donations.

Communications: None

Consent Agenda: *Approval of the Minutes.* Commissioner Lewis asked for a motion to approve the Minutes of February 20, 2018 as presented.

Commissioner Hassett made a motion to approve the minutes and Commissioner Kelly seconded the motion.

Ayes: (6) Hassett, Chavez, Selep, Swanson, Lewis, Kelly

Nays: (0)

Abstain:(0)

Absent: (0)

Motion Carried

Staff & Committee Reports

**DIRECTOR's
REPORT**

Staffing Keith is still looking for part-time staff for Titans. He is advertising with IRPA.

Office/Sensory The estimate for the construction, labor, equipment, and demolition is approximately \$155,000. \$30, 803.47 has been raised so far and donations are still being sought. Keith has included it in the budget for FY 2018/19.

LWSRF The Foundation is still in need of 2 more members.

Fundraising The adapted programs raised over \$1,000 through a T.V raffle.

Playground Keith met with George from NLPD to create a plan to implement the playground. The Planning resource will be brought into the loop to help guide us. \$126,427.19 of the \$200,000.00 has been raised so far. Commissioner Lewis is getting the NL Board up to speed to start the ball rolling and it is included in their budget.

Grants LWSRA received a \$10,000 grant from Aileen S. Andrew Foundation for the playground. Keith included a spreadsheet of all grants that his staff has applied for and recently received.

LW High School Partnering Keith met with Marry Harrison of the Lincoln Way High Schools to discuss partnering for our High School basketball programs. He would like to see the athletes from East, Central and West wear their own jerseys and to actually play for their school in LWSRA programs. Also, he would like to see each athlete be able to earn their High School letter for the sport.

IPRA Diversity The Diversity meeting was held at Chicago State University on February 21st. Committee Assignments were made and we discussed how we can be more involved as a section. Someone from the team can go to your office and do a presentation on diversity to your staff.

Meetings & Events

Bunny Breakfast	March 31 st
SSSPRA Directors Meeting	April 2nd
Wheelchair Basketball National	April 12-15
SSPRA General Meeting	April 12
LWSRA Drama Performance	April 20 & 21
Parks Day at Capital	April 23-25

**SUPERINTEN-
DENT RECREA-
TION REPORT**

Special Olympics Four teams went to the Special Olympics Illinois State Basketball Tournament on March 16-18.

**Special Olympics
Track & Field** The program began at L-W East on February 12th, There are 28 participants registered. Mokena helped out when L-W East was not available. The team will participate in the Special Olympics Illinois Spring Games on May 5th.

**Wheelchair
Basketball** The team traveled a lot through the season. The junior tournament was cancelled due to weather. The rescheduling resulted in a dramatically smaller participation by other teams. The adults traveled to Orlando, FL. They finished in 3rd place.

Youth Drama Kings & Queens program started and the show are April 20 & 21. The Board is invited and encouraged to let Abby know if you will attend. Also, any donations for the raffle baskets from each supporting Park District will be appreciated.

Teen Social Club The club ventured out to Accelerate IndoorRaceway in Mokena and all participants had a blast.

After School Care The program has improved and there are consistently 13-16 participants. One new young lady has enrolled for 5 days a week.

Titans The staff is proposing a Titans III program. Currently there are approximately 40-50 enrolled in the Titan I & Titans II. Discussion was held on how to accommodate all of the waiting list without dismissing out of district participant. Start date proposed is for August. Abby will come back to the Board with the hurdles, the costs & philosophy for moving forward. Residents first would be a priority. Staffing is also a challenge.

FUNDRAISING

Commissioner Lewis encouraged the commissioners to read Karyn's thorough report. She detailed the current month's donations and project balances.

PE Takeovers PE Takeovers are in progress.

Lou Filosa A donation of \$3,500 was made to LWSRA at the LW East basketball game on February 1st and several LWSRA athletes attended the check presentation.

TRANSPORTATION

Vehicles Bus 3 is back in service and Keith Lightfoot is happy with the repairs.
Bus 4 has a new radio & monitor with GPS system with verbal warnings.

Monthly Inspection All inspections were completed on March 5th.

Facility

Bathrooms Replaced 3 solenoids and batteries on faucets and toilets.

Roof GAF was out on February 2nd. They found 6 openings mostly on the parapet walls that they repaired. Discussion was held.

Bus Barn Nothing to report.

Finance/Personnel None

Facilities Planning None

Attorney Matt discussed his review of the GAF guarantee of the roof. GAF is standing by the guarantee so far. Discussion was held.

Old Business

A. Resolution #17-2 – A Resolution to Amend Articles of agreement to approve the application of the Frankfort Square Park District to become a member District. TABLED

B. Resolution #17-3 – A Resolution to amend its Intergovernmental agreement authorizing the LWSRA to enter into an agreement to provide funding for the construction of a facility for office and recreational programming use. TABLED

C. Resolution #17-4 – A Resolution to amend its lease agreement with the New Lenox community park District for the purpose of constructing a facility for the administration of recreation services for the disabled. TABLED

Commissioner Lewis discussed with Frankfort Square and they intend to honor their contract with SSSRA and make their 1st payment to LWSRA on schedule.

New Business

A. Appointment of Secretary Commissioner Lewis asked for a nomination for Secretary. Commissioner Hassett nominated Commissioner Jay Kelly. Hearing no further nominations Commissioner Lewis asked for a motion to approve Commissioner Kelly as the Secretary.

Commissioner Hassett made a motion to approve Commissioner Jay Kelly as Secretary and Commissioner Selep seconded the motion.

Ayes: (6) Hassett, Selep, Chavez, Lewis, Kelly, Swanson
Nays: (0)
Abstain:(0)
Absent: (0)

Motion Carried

- B. Amendment to the Articles of Agreement, Election and Succession of Officers and establish the office of Treasurer/Second Vice President. Attorney Lulich outlined the amendment discussing his views of the needed content.
- C. Resolution #18-2 Board Succession – President Lewis asked for a motion to approve the Resolution.

Commissioner Hassett made a motion to approve Commissioner Jay Kelly as Secretary and Commissioner Selep seconded the motion.

Ayes: (5) Hassett, Lewis, Selep, Chavez, Kelly
Nays: (0)
Abstain:(0)
Absent: (0)

Motion Carried

- D. IAPD Conference Travel – Keith prepared a memo to show the Board what the approximate expenses would be for the staff. Discussion was held.

Questions and Comments from the floor

None

Director/Commissioner Comments

Commissioner Selep thanked the staff for coming to MCPD to attend the anti-harassment seminar put on for his staff.
 Commissioner Chavez thanked the staff for all of their hard work and continuing to grow the programs.
 Commissioner Lewis told the staff to keep up the good work. He also thanked the Board members for their time and commitment to LWSRA.
 Executive Director Wallace told the Board that LWSRA is holding an All Staff training session on May 20th. This is for the staff of the participating districts. Commissioners are welcome as well. Africa was fantastic and LWSRA is making a difference over there.

Adjournment

Commissioner Lewis asked for a motion to adjourn the Regular Meeting.
Commissioner Hassett so moved and Commissioner Selep seconded the motion. Upon a voice vote, all voted Aye. The meeting adjourned at 11:03 a.m.

Respectfully submitted by:
 Mary T. Strand, Recording Secretary