

Door-to-Door Transportation Application

Participant First & Last Name: _____ Date of Birth: _____

Reason you need transportation: _____

Programs Requesting Door-to-Door Transportation for:

Transportation available home only (after program)

- | | | | |
|----|-------------|-------------|------------|
| 1. | Code: _____ | Name: _____ | Amt: _____ |
| 2. | Code: _____ | Name: _____ | Amt: _____ |
| 3. | Code: _____ | Name: _____ | Amt: _____ |
| 4. | Code: _____ | Name: _____ | Amt: _____ |
| 5. | Code: _____ | Name: _____ | Amt: _____ |
| 6. | Code: _____ | Name: _____ | Amt: _____ |

**OFFICE
USE ONLY**

A: _____	D: _____
A: _____	D: _____
A: _____	D: _____
A: _____	D: _____
A: _____	D: _____
TOTAL DUE: \$ _____	
<input type="checkbox"/> CALLED	
<input type="checkbox"/> PARK	

By signing below, I certify that I have read, understand and agree to comply with all rules and regulations of the Lincolnway Special Recreation Association. I understand that approval of all transportation requests are at the sole discretion of the Lincolnway Special Recreation Association and its management. I agree to pay all applicable transportation fees and understand door-to-door service may be discontinued at any time.

PARENT/GUARDIAN SIGNATURE (IF NOT OWN GUARDIAN)

DATE

Door-to-Door Transportation Procedures

1. LWSRA reserves the right to limit transportation.
2. **Transportation is limited to the programs indicated with the symbol.**
3. **If requesting door-to-door transportation, the application form must be submitted at least two weeks before the program starts.**
4. Door-to-door transportation is limited to residents of our six member districts and is only available to those with NO transportation alternatives.
5. If door-to-door transportation is approved, **a fee of \$8.00 per one-way trip** will be assessed.

We will continue to provide limited door-to-door service for select programs, however we strongly urge you to try local transportation resources first. Some Dial-a-ride services do transport outside of their boundaries in some instances and some areas have more than one transportation service.

- Car-pooling with friends attending the same program.
- **Public transportation options:**

Pace, ADA Paratransit Service:.....	1-800-244-4410; (TTY) 1-800-393-4243
Washington Township (Peotone/Crete-Monee/Green Garden area):.....	708-946-2026
New Lenox Township:.....	815-485-6431
Southwest Will Dial-a-Ride (Manhattan/Wilmington):.....	815-485-6431

The following procedures will be followed for the optimal safety of everyone riding in LWSRA vehicles and vehicles leased for LWSRA programs and events.

1. All passengers must be seated with seat belts securely fastened. Those in wheelchairs must wear shoulder and lap belts. The wheelchair must be secured using the four-point restraint system. The driver will not proceed until all passengers are properly secured.
2. All wheelchairs must have brakes that are in good working order and can stop the chair from moving.
3. LWSRA staff are responsible for determining whether or not a participant can be transported safely. If it is determined that it would be dangerous to transport an individual, the driver may refuse to service that individual.
4. Persons riding in Amigo-type wheelchairs must transfer into a van seat and must use a seat belt.
5. No object or part of the body is to protrude from the vehicle, nor should any object be thrown from the vehicle at any time.
6. Upon request, LWSRA staff will assist participants to and from their homes, but will not enter homes. Walkways must be clear of debris, snow and ice. The LWSRA bus will not pull in driveways.
7. LWSRA staff will not leave any person unattended after any program unless verbal permission has been received by said individual's parent/guardian.
8. LWSRA reserves the right to refuse or discontinue transportation services to any individual at any time.
9. The Child Passenger Protection Act of the Illinois Vehicle Code requires that children under the age of 8 be transported in an approved Child Safety Seat in certain vehicles. Parent/Guardian will be notified if there is a need to provide a Child Safety Seat for your child. Children under 8 years of age will not be transported if the parent/guardian does not provide a Child Safety Seat. For further information, please contact Abby Billips 815-320-3509.